



Acorn Mortgages Checklist

Income Verification

Employed PAYE

1st App 2nd App

Income certificate(s), signed, dated and stamped by employer.

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3 months consecutive payslips to confirm basic salary.

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Most recent P60 (P21 required if P60 handwritten).

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6 Months up to date personal current accounts statements.

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Self Employed

Most recent 3 Years audited/trading accounts (certified by accountant).

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Accountant's confirmation of up to date tax position.

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Most recent 3 years Revenue Notice of Assessment.

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12 months up to date business current account statements.

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Profile/background of company.

1st App 2nd App

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6 months up to date personal current accounts statements.

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General

Certified Identification (e.g. passport, driver's licence). *See above

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Certified utility bill (e.g. electricity bill or any other utilities bill). *See above

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6 months savings statements.

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6 months credit card statements.

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12 months loan statement(s).

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12 months mortgage statement(s) separation/divorce agreement.

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Stamp 4/5 for non EU nationals.

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Other Documents

Building a property

An architect's letter of supervision, indemnity insurance and breakdown of cost of construction.

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Purchasing property under tenant purchase or council buyout

Letter from the council to the customers offering to sell the property and the terms and conditions of such a sale.

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12 month council rental/mortgage statement.

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Negative equity trade up/down

Valuation report for the existing property is required when presenting the case for AIP.

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